

JOB PROFILE – VOLUNTEERS’ DIRECTOR

TASK	OUTCOME
<p>Analyse Volunteer Involvement</p>	<p>Accurate assessment of who is serving where in the church</p> <p>Not Serving</p> <p>Team Members</p> <p>Team Leaders</p> <p>Department Leaders</p>
<p>Facilitate Annual Recruitment Drive</p>	<p>Create opportunity for people to serve or shift their area of service</p> <p>Sunday services</p> <p>Small group discussions</p> <p>Profile volunteers</p>
<p>Process First Servers</p>	<p>Place First Serve volunteers</p> <p>Follow up and ensure their ongoing placement</p>
<p>Mobilise New Members</p>	<p>Ensure new members are quickly given an opportunity to serve</p>